

TOWN OF CLARKSON
TOWN BOARD MEETING
October 8, 2024

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, October 8, 2024, at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

PRESENT:

Ursula Liotta	Supervisor
John Culhane	Councilperson
Nick D'Amuro	Councilperson
Sharon Mattison	Councilperson
Evan Wexler	Councilperson
Susan Henshaw	Town Clerk
Robert Viscardi	Highway Superintendent
Keith O'Toole	Attorney
**Kevin Moore	Building Inspector

** excused

Supervisor Liotta opened the meeting. She led everyone in the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and veterans, particularly those who have paid the ultimate price, along with thanks to healthcare workers who tirelessly work to save lives every day. Our thoughts are with everyone in Florida dealing with Hurrican Milton.

OPEN FORUM

Martha Clasquin, 34 Sherwood Drive, discussed possibilities of sidewalks on county roads within the town, and also regarding the portion between Ridge Road and the round-about. Supervisor Liotta stated that Adam Bello put out a press release that the county has money available to put in sidewalks only on county roads. The town board has been discussing the matter since June and where best suited for a sidewalk. This will be discussed in her later report.

PUBLIC HEARING

Local Law #8-2024-Senior Tax Exemptions - Supervisor Liotta read the legal notice. Tammy Baker, Town Assessor, first recapped the deatils from back in February, when the minimum income exemption was \$29,000 and maximum was \$37,400. She then advised the current minimum income exemption being considered is \$43,600, with the maximum limit set at \$52,000. The law stipulates it can only go up in \$1,000.00 increments for the first \$3,000.00, then increases by \$900.00 after that. In order to meet the \$52,000.00 threshold, we had to raise the maximum income limit to \$43,600.00. Supervisor Liotta thanked Assessor Baker for explaining.

RESOLUTION #246

LOCAL LAW #8 of 2024 - CLOSE PUBLIC HEARING

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson closes the public hearing for Local Law #8-2024 - Amending Maximum Income Eligibility for the Senior Citizens Property Tax Exemption.

VOTE OF THE BOARD

Ayes: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

Nayes: None

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RESOLUTION #247
LOCAL LAW #8 of 2024 -- SEQR

Introduced by Councilperson D'Amuro

Seconded by Councilperson Mattison

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson classifies Local Law #8 - 2024 as a Type II action under the State Environmental Quality Review Act and 6NYCRR615.5(c)(26) and not subject to review pursuant to SEQRA

VOTE OF THE BOARD

Ayes: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

Nays: None

RESOLUTION #248
LOCAL LAW #8 of 2024, NOW KNOWN AS LOCAL LAW#7-2024
Amending Maximum Income Eligibility for the Senior Citizens Property Tax Exemption

Introduced by Councilperson Culhane

Seconded by Councilperson Wexler

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson approves Introductory Local Law #8 of 2024 -A local law, now known as Local Law#7-2024, "Amending Maximum Income Eligibility for the Senior Citizens Property Tax Exemption"

Section 2. That upon filing with the Secretary of State, the Town Clerk is authorized to assign a final "Local Law" number so that the Local Law is filed in numerical sequence as required by law. An appropriate entry to this effect shall be made by the Town Clerk in the Clerk's records. This will now be known as Local Law#7-2024.

VOTE OF THE BOARD

Ayes: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

Nays: None:

Local Law#9-2024 – Supervisor Liotta read the legal notice. Councilperson D'Amuro discussed in detail, the work that the Clarkson Historic Preservation Commission has been doing to arrive at this point, with guidance from the state level. They are applying for 2 different grants for a Cultural Resource Survey in January, with the help of the State Historic Preservation office. The last survey was done in 1987, so it is time for an update. Old does not mean it is historic. The structure has to have significance. He lead further discussion on how far the commission has come in a short period of time. They are now a certified local government, which is why the Historic Preservation Commission was formed. This allows the commission to present new concerns and findings to the Town Board, as elected officials, for final approval. These homes are now eligible for more grant opportunities, as well as possible tax credits.

RESOLUTION #249
INTRODUCTORY LOCAL LAW #9 - 2024 - CLOSE PUBLIC HEARING

Introduced by Councilperson Culhane

Seconded by Councilperson Mattison

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson closes the public hearing for Introductory Local Law #9–2024 - Amending the Town of Clarkson's list of designated historic landmarks.

VOTE OF THE BOARD

Ayes: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

Nays: None:

2024-10-08

RESOLUTION #250
INTRODUCTORY LOCAL LAW #9 - 2024 -- SEQR

Introduced by Councilperson D'Amuro

Seconded by Councilperson Mattison

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson classifies Introductory Local Law #9 - 2024 as a Type II action under the State Environmental Quality Review Act and 6NYCRR615.5(c)(26) and not subject to review pursuant to SEQRA.

VOTE OF THE BOARD

Ayes: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

Nays: None:

RESOLUTION #251
INTRODUCTORY LOCAL LAW #9 – 2024, NOW KNOWN AS LOCAL LAW#8-2024—RESOLUTION OF ADOPTION

Amending the Town of Clarkson's list of designated historic landmarks.

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson adopts Introductory Local Law #9 of 2024, now known as Local Law#8-2024, entitled “A local law amending the Town of Clarkson's list of designated historic landmarks.”

Section 2. That upon its authority and discretion as a legislative body and that upon review and consideration of the full record before it, including the recommendation of the Town of Clarkson Historic Preservation Commission, the Town Board has determined that the list of properties recommended for designation as landmarks, meet the criteria for designation as landmarks as described in section 11 of local law No. 2 of the year 2023, and are deserving of protection.

Section 3. That upon filing with the Secretary of State, the Town Clerk is authorized to assign a final “Local Law” number so that the Local Law is filed in numerical sequence as required by law. An appropriate entry to this effect shall be made by the Town Clerk in the Clerk’s records. This will now be known as Local Law#8-2024.

VOTE OF THE BOARD

Ayes: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

Nays: None

NEW BUSINESS

RESOLUTION #252
MOTION TO APPROVE MERIT INCREASE FOR HIGHWAY EMPLOYEE
STEVEN FONTE

Introduced by Councilperson Culhane

Seconded by Councilperson Wexler

Motion to approve merit increase for Highway employee Steven Fonte from MEO Step 11 @ \$25.99/hr to MEO Step 13 @ \$26.77/hr effective September 30, 2024.

VOTE OF THE BOARD

Ayes: Supervisor Liotta, Councilperson D' Amuro, Culhane, Mattison and Wexler

Nays: None

Chicken Permit - Supervisor Liotta reviewed that with the new law taking effect, the \$40 annual permit fee will now be implemented. Councilperson Wexler questioned how many chickens were allowed. Supervisor Liotta stated that in order to apply for a permit they would have to meet all the criteria of the new law.

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RESOLUTION #253

MOTION TO SET \$40 FEE FOR KEEPING OF CHICKENS ANNUAL PERMIT

Introductory by Councilperson D'Amuro

Seconded by Councilperson Mattison

Motion to set \$40 fee for Keeping of Chickens Annual Permit.

VOTE OF THE BOARD

Ayes: Supervisor Liotta, Councilperson D' Amuro, Culhane, Mattison and Wexler

Nayes: None

RESOLUTION #254

**ACKNOWLEDGE RECEIPT OF SUPERVISOR'S SEPTEMBER
FINANCIAL REPORT**

Introduced by Councilperson Culhane

Seconded by Councilperson Wexler

Acknowledge receipt of Supervisor's September Financial Report.

VOTE OF THE BOARD

Ayes: Supervisor Liotta, Councilperson D' Amuro, Culhane, Mattison and Wexler

Nayes: None

2025 Budget – Supervisor Liotta mentioned the need for an additional workshop to discuss the upcoming budget, and that the October 19 workshop will be kept as a follow up workshop.

RESOLUTION #255

**MOTION TO SCHEDULE A 2025 BUDGET WORKSHOP FOR OCTOBER 15
AT 5:00P AT THE TOWN HALL**

Introduced by Councilperson Matison

Seconded by Councilperson D'Amuro

Motion to schedule 2025 Budget Workshop for October 15 at 5:00 pm at the Town Hall.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

Supervisors Report –

Newsletter – Supervisor Liotta mentioned that the third version of the newsletter came out this past weekend and hopes that everyone has recieved it. Extra measures were taken to ensure proper delivery to all residents.

Sidewalks – Supervisor Liotta stated that our Highway Department contacted NYS DOT and inquired about the crosswalk on Lake Road, between the daycare center and Hafner Park. They had already begun some engineering work. At question is the missing sidewalk that would run from the driveway entrance of the Millhouse Restaurant to the south, up to Ridge Road. It would be ideal to add a sidewalk in that location. We are hoping NYS DOT will approve this addition.

Dog Control - Supervisor Liotta stated she received a call from Dave Maynard from Dog Control. Annually, NYS Department of Agriculture and Markets, will visit to check on records and the facility itself to ensure it is meeting proper standards. Dave advised that he passed with no concerns.

Cellular Service - Supervisor Liotta advised how the underserved regions, primarily Route 531 and Sweden-Walker Road, in the Towns of Clarkson, Sweden and Ogden. County Legislator Jackie Smith and Robert Colby prepared a letter that was mailed October 1, to Verizon Corporate Headquarters and the FCC (Federal Communicatoons Commission) that was signed by all Town Supervisors and Village officials involved; including NYS Senator Robert Ortt and Assemblymen Hawley and Jensen. The concern focuses on the lack of reliable cellular service in a heavy traffic area which includes a county park. This can create a potential dangerous situation, especially if an accident occurs and those involved are unable to call for help.

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NYS Canal System - With the 200th anniversary upcoming in 2025, NYS has made available several grants for events or upgrades to the local parks along the canal route. Clarkson's San Souci Park is located along the Erie Canal. The boat slip located at the park, is in need of repair along with other upgrades. There is a short window to apply for these grants, but the hope is that if awarded, we can make some needed updates within that park.

Monroe County Sidewalk Grant – money has been made available for sidewalks around the county. MC is offering 50% of the total bill, with the Town being responsible for the other half as well as installation and continued maintenance. Councilperson Mattison suggests installation of a sidewalk on East Ave that would run from Mission Hill heading east to Wedgewood Court. Total distance is approximately 2,000 ft with total approximate cost being \$140,000.00 to \$150,000.00. Crosswalks would be installed to connect Anita Lane and McCormick Lane subdivision of Brockport. Councilperson Mattison advises many people walk this area to the Seymour Library, Grinds Cafe and Sweet Shop, surrounding plaza and even to the canal. Sidewalks would offer a safer alternative for our community. The application will be completed shortly.

Town Board Reports

Town Clerk – Susan Henshaw mentioned that she has collected almost \$7 million of the \$7.8 million requested from the Town. /* Her office is prepared for election season and has all voter information posted on the town website, facebook and any paperwork needed is available in the lobby. /* The annual Childrens' Christmas Party has been secured for Saturday, December 7 from 1p – 3p at the Whitehall Mansion.

Building Inspector - Supervisor Liotta spoke from a prepared report by Kevin Moore, advising updated rules regarding stormwater. A brochure was prepared and distributed at Good Neighbor Day and was included in the summer 2024 newsletter. /* Zoning Board of Appeals had 3 new applications in September, for a total of 16 YTD. They had 5 total in 2023. /* Planning Board has an application for an 8 lot subdivision and site plan approval, for Gallup and Ridge Roads. There have been 10 applications YTD. /* The Zoning Committee met on October 7 to review the draft code update. Kris Schultz from Schultz Engineering will attend the November meeting and discuss the zoning updates. He has 40+ years of experience and his guidance and expertise is welcomed. /* In September the Building Department completed:

16 permits	7 stormwater inspections
24 fire inspections	3 property violations
58 inspections	4 complaints

Highway Department – Superintendent Viscardi reminded that WIBA#1 has begun on Drake Road with removal of trees and brush, then on to Redman Road. They will then move forward to Lawton Road. If all stakeouts are ready, they will begin to dig Monday. At this time, the transfer station is being used to house their equipment while working in that area. /* They took on a 2-phase project in Irondequoit, which includes catch basin repair and pipe repair. They are assisting on East Ridge Road from Culver Road to NY-590 about half a mile, where they dug up and replaced the pipe. Next they plan to mill and pave this very busy portion of the road starting on October 22. This project consists of 10 Clarkson highway employees, along with 7 other towns contributing employees and trucks. This will be the county's last project of the year. /* The new dump truck that was ordered in May 2022 has arrived! The new truck is being certified with equipment and we expect delivery in January 2025.

WIBA#1 - Supervisor Liotta reminded everyone that the Monroe County Water Authority will be having 3 informational meetings divided up per section of roads, in the next month. Mail correspondence will be sent to each individual home, providing dates and times of their upcoming meeting and which date they are to attend. Everyone involved is working hard to keep all residents informed on each step of this project. Special intermunicipal agreements were made for Towns of Murray and Sweden.

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RESOLUTION #256

MOTION TO APPROVE 9-24-2024 MEETING MINUTES

Introduced by Councilperson D'Amuro

Seconded by Councilperson Mattison

Motion to approve 9-24-2024 Meeting Minutes.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilperson D' Amuro, Culhane, Mattison and Wexler

NAYS: None

RESOLUTION #257

MOTION TO APPROVE 10-3-2024 SPECIAL MEETING MINUTES

Introduced by Councilperson Wexler

Seconded by Councilperson Culhane

Motion to approve Special Meeting minutes 10-03-2024.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilperson D' Amuro, Culhane, Mattison and Wexler

NAYS: None

RESOLUTION #258

AUDIT 10-08-2024

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

To authorize payment of audit 10-08-2024 totaling \$59,881.25 AA General \$13,396.62, BB General- Outside Village \$195.52, DA Highway – Town Wide \$8,036.09, DB Highway-Outside Village \$13,432.08, HH- Capital Projects \$20,706.05, SL – Lighting \$4,053.51 and Distribution of checks: Joint Checking #4877-4910.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilperson D' Amuro, Culhane, Mattison and Wexler

NAYS: None

RESOLUTION #259

MOTION TO ENTER INTO EXECUTIVE SESSION

Introduced by Councilperson D'Amuro

Seconded by Councilperson Mattison

Motion to go into executive session for discussions relating to proposed, pending or current litigation. Matters relating to collective negotiations under Taylor Law. Matters relating to medical, financial, credit or employment history of a particular person or corporation. Matters related to the appointment, promotion, demotion, discipline or removal of a particular person or corporation.

That the Town Board enter into a private session with its attorney to discuss legal matters at 6:43 PM.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

2024-10-08

RESOLUTION #260
MOTION TO EXIT OUT OF EXECUTIVE SESSION

Introduced by Councilperson Culhane

Seconded by Councilperson Wexler

Motion to exit out of Executive Session at 8:02pm.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

RESOLUTION #261
MOTION TO ADJOURN

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

Motion to adjourn at 8:05pm.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

Respectfully submitted,

Susan Henshaw

Town Clerk

Approved 2024-10-22