

TOWN OF CLARKSON
TOWN BOARD MEETING
December 10, 2024

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, December 10, 2024, at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 P.M.

PRESENT:

Ursula Liotta	Supervisor
John Culhane	Councilperson
Nick D'Amuro	Councilperson
Sharon Mattison	Councilperson
Evan Wexler	Councilperson
Susan Henshaw	Town Clerk
Robert Viscardi	Highway Superintendent
Keith O'Toole	Attorney
Kevin Moore	Building Inspector

Supervisor Liotta opened the meeting. She led everyone to the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and veterans, particularly those who have paid the ultimate price, along with thanks to healthcare workers who tirelessly work to save lives every day.

OLD BUSINESS

WIBA#1 - Supervisor Liotta mentioned the progress meeting for WIBA this morning. Everything is moving forward as expected. They now have completed Drake Road and the north end of Redman Road. They are just starting on County Line Road. Supervisor Liotta mentioned that she had driven down Drake Road and it was good to see the many fire hydrants ready for water connection. She read the resolution.

RESOLUTION #293

**AUTHORIZING PAYMENT TO PILON CONSTRUCTION CO., INC. of
\$631,433.70 TOWN OF CLARKSON WATER IMPROVEMENT BENEFIT AREA
NO. 1**

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

WHEREAS, on August 27, 2024, the Town of Clarkson entered into a contract with Pilon Construction Company, Inc. (hereinafter "Pilon") for the construction of the Town of Clarkson Water Improvement Benefit Area No. 1; and

WHEREAS, the contract provides for progress payments to Pilon during the construction; and

WHEREAS, the funds for the construction of the Town of Clarkson Water Improvement Benefit Area No. 1 are being provided by a bond in the amount of \$4,700,000.00 and a grant from USDA Rural Development in the amount of \$2,944,000.00; and

WHEREAS, in anticipation of the permanent bond in the amount of \$4,700,000.00 from USDA Rural Development, the Town sold \$4,700,000.00 in Bond Anticipation Notes to Greene County Commercial Bank with the proceeds being received by the Town on November 14, 2024; and

WHEREAS, Pilon has requested a progress payment in the amount of \$631,433.70; and

WHEREAS, MRB Group, the Town's Engineer for this project has reviewed the request and recommended payment in the amount of \$631,433.70; and

WHEREAS, Richard J. Olson, the Town's Attorney for this project, has reviewed the request with respect to the legal requirements and has found no impediments to payment and.

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WHEREAS, after reviewing the request and the Engineer's recommendation this Board has determined that the request by Pilon for a progress payment in the amount of \$631,433.70 should be approved;

THEREFORE, Now, BE IT RESOLVED, that the Town Board authorizes the payment of \$631,433.70 to Pilon Construction Co., Inc.; and be it

FURTHER RESOLVED, that such payment shall be made from the proceeds of the Bond Anticipation Notes which were sold to Greene County Commercial Bank; and be it

FURTHER RESOLVED, that this Resolution take effect immediately.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

NEW BUSINESS

RESOLUTION #294

MOTION TO APPROVE MERIT INCREASE FOR HIGHWAY EMPLOYEE

STEVEN FONTE

Introduced by Councilperson Culhane

Seconded by Councilperson Wexler

Motion to approve merit increase for Highway employee Steven Fonte from MEO step 13 @ \$26.77/hr to MEO step 15 @ \$27.58/hr effective November 16, 2024.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

RESOLUTION #295

MOTION TO APPROVE MERIT INCREASE FOR HIGHWAY EMPLOYEE

MICHAEL BARTEK

Introduced by Councilperson D'Amuro

Seconded by Councilperson Mattison

Motion to approve merit increase for Highway employee Michael Bartek from MEO step 9 @ \$25.22/hr to MEO step 11 @ \$25.98/hr effective January 1, 2025.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

Highway Equipment – Superintendent Viscardi mentioned he is looking to purchase a Bobcat excavator in 2025. He mentioned that the equipment is interchangeable from the old excavator to the new. He mentioned this is on state bid, so necessary to put out for bids. He expects to sell the 2018 New Holland excavator for approximate \$22,000-\$28,000 at auction. Highway Superintendent Viscardi spoke and stated that the reason for them wanting to sell Vehicle#75 is due to them having a mate to the purchase of the Bobcat E40 Series Excavator. Viscardi stated that Vehicle#75 should sell between 22-28K and then we have a State Bid and Town will not have to put anything in. It will also be nice then that both vehicles will be matching as well as interchangeable and we will be ready for 2025.

RESOLUTION #296

MOTION FOR HIGHWAY DEPARTMENT TO SELL AND PURCHASE THE

FOLLOWING:

SELL-VEHICLE#75 NEW HOLLAND 35 SERIES EXCAVATOR IN UPCOMING

AUCTION – AND –

PURCHASE – BOBCAT E40 SERIES COMPACT EXCAVATOR FOR \$56,597.43

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

Motion for the highway dept. to sell and purchase the following:

Sell 2018 - Vehicle#75 New Holland 35 Series Excavator in upcoming auction in 2025.

Purchase for 2025 – Bobcat E40 Series Compact Excavator for \$56,597.43.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

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RESOLUTION #297
ACKNOWLEDGE RECEIPT OF SUPERVISOR'S NOVEMBER FINANCIAL
REPORT

Introduced by Councilperson Culhane

Seconded by Councilperson Wexler

Acknowledge receipt of Supervisor's November Financial Report.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

Supervisor Reports

Umpteenth Children's Christmas Party – Supervisor Liotta mentioned that this past Saturday we had our Annual Umpteenth Children's Christmas Party at The White Hall Mansion. We would like to thank the Wood family for graciously hosting our annual event. It was beautiful, magical and well attended. We would like to thank all who joined us, especially Pat Didas as Santa and Town Historian, Leanna Hale as our elf. Thank you to Town Clerk, Susan Henshaw and her Deputy Town Clerk, Carla Ward for your time and effort towards making the annual event memorable for the children and families in our community.

WIBA#1 – Supervisor Liotta mentioned that the next WIBA progress meeting will be held Monday, December 23. We will also be holding a Special Town Board meeting that same morning at 9:00am, for the purpose of paying bills and tend to any small matters that come up between now and then. We may be required by our Financial Services, to authorize some fund transfers at that time.

MRB Group - Scott Mattison, MRB Group, led our WIBA meeting this morning and also updated us on the list of projects going on in the town. We currently have 8 active projects with 1 being completed. He will send us an updated excel spreadsheet soon.

New Proposed Town Hall – Supervisor Liotta mentioned this past August, the Post Office had contacted her regarding the feasibility of using our Town Hall as the new post office. The current facility is privately owned, and they will not be renewing the lease set to expire early 2026. They feel the current Town Hall is ideal, while researching other facilities at the same time. We await their upcoming decision. In the meantime, we have proposed a new Town Hall campus that would be located in front of the Highway Department. We also have The Hafner Park Improvement Plan going on as well. MRB Group will be providing us with a plan on paper that will include all the improvements within the park, including a new Town Hall. This map would show what a potential Town Campus would look like. We hope to have a proposal, specific to the Town Hall, in time for our January 14 meeting. Councilperson Culhane mentioned that solar monies will be used towards the new Town Hall, rather than increasing taxes.

Sidewalk Grant – Supervisor Liotta mentioned the application was submitted last week, by MRB Group. She was advised today that it will be added to the next legislative cycle.

Town Board Reports

Seymour Library - Councilperson Wexler mentioned that the library has completed its renovation project and it was under budget. He also stated that the construction is complete and that it looks phenomenal.

Town Clerk – Susan Henshaw mentioned that The Holiday Food Drive final collection date is Friday, December 11. We have over 20 bags and boxes of donated food to provide to Life Solutions of Hamlin and the Brockport Food Shelf. The community has done a wonderful job.

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Building Department - Kevin Moore mentioned on Friday, December 13, NYS DEC will be on hand, along with the Monroe County Storm Water Coalition and Monroe County Soil & Water to do an audit of our Storm Water Maintenance program.

Highway Department - Superintendent Viscardi advised we had our first plow and salt run last week and our equipment performed well. We also have started our 24-hour shifts as of last Friday, December 6. /* Zoladz will be grinding brush next week. /* He wished to mention Pilon Construction and MRB have done a fantastic job installing and administrating the water main process with traffic control, clean up, and keeping us updated.

Town Hall - Supervisor Liotta wished to thank Town Clerk, Susan Henshaw for her decorating at Town Hall as well as Highway for setting up our lights and trees outside. It takes a lot of time and effort, and it all looks very nice.

RESOLUTION #298

MOTION TO APPROVE 11-26-2024 MEETING MINUTES

Introduced by Councilperson Wexler

Seconded by Councilperson Culhane

Motion to approve 11-26-2024 meeting minutes.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

RESOLUTION #299

AUDIT 12-10-2024

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

To authorize payment of audit 12-10-2024 totaling \$878,055.23, AA General \$180,623.57, BB General- Outside Village \$14,077.36, DA Highway – Town Wide \$9,187.33, DB Highway-Outside Village \$3,247.66, HH- Capital Projects \$666,393.30, SL – Lighting \$4,415.71, SS-Sewer \$110.30 and Distribution of checks: Joint Checking #5035-5071.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

RESOLUTION #280

MOTION TO ADJOURN

Introduced by Supervisor Liotta

Seconded by Councilperson Wexler

Motion to adjourn at 6:25pm.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro, Mattison and Wexler

NAYES: None

Respectfully submitted,

Susan Henshaw

Town Clerk