

TOWN OF CLARKSON
TOWN BOARD MEETING
December 23, 2024

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, December 23, 2024, at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 9:00 A.M.

PRESENT:

Ursula Liotta	Supervisor
John Culhane	Councilperson
Nick D'Amuro	Councilperson
Sharon Mattison	Councilperson
** Evan Wexler	Councilperson
Susan Henshaw	Town Clerk
Robert Viscardi	Highway Superintendent
Keith O'Toole	Attorney
** Kevin Moore	Building Inspector

** excused

Supervisor Liotta opened the meeting. She led everyone to the Pledge of Allegiance. A moment of silence was observed for our service men and women, first responders and veterans, particularly those who have paid the ultimate price, along with thanks to healthcare workers who tirelessly work to save lives every day.

NEW BUSINESS

RESOLUTION #301

Purchase of Insurance Coverage from Travelers Insurance

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

WHEREAS, the Town Board has reviewed insurance options for the year commencing January 1, 2025.

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson has decided to purchase property and liability insurance coverage from Travelers Insurance for the year commencing January 1, 2025.

Section 2. That all prior acts and resolutions in furtherance of this resolution are hereby ratified and approved by the Town Board.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Mattison

NAYES: None

ABSENT: Councilperson Wexler

RESOLUTION #302

Purchase of Insurance Coverage through Work Comp Alliance

Introduced by Councilperson Culhane

Seconded by Councilperson D'Amuro

WHEREAS, the Town Board has reviewed insurance options for the year commencing January 1, 2025

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson has decided to purchase workers compensation insurance coverage by joining the insurance pool known as New York State Workers Compensation Alliance for the year commencing January 1, 2025.

Section 2. That all prior acts and resolutions in furtherance of this resolution are hereby ratified and approved by the Town Board.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Mattison

NAYES: None

ABSENT: Councilperson Wexler

2024-12-23

Workers Comp Alliance – Brief discussion ensued regarding Workers’ Comp Alliance among the Town Board members. Different options were mentioned in detail, along with the reasoning for the decision to move forward with this company. Supervisor Liotta read through the resolution. Discussion about details of both resolutions were made. A call to Brain Baty took place to offer more insight on the “alliance” versus “self-insurance” plans. He advised that the Comp Alliance is a self-insured trust. He further mentioned we are the self-insured trust by passing the resolution. Workers’ Compensation Obligation is a NYS required form. Just as PERMA was self-insured, so is Comp Alliance being a self-insured trust. All members were satisfied with results of the discussion.

RESOLUTION #303 – Appendix A
MOTION TO APPROVE MEMBERSHIP IN THE ALLIANCE

Introduced by Councilperson Mattison

Seconded by Councilperson Culhane

WHEREAS there has been proposed a "NEW YORK STATE MUNICIPAL WORKERS' COMPENSATION ALLIANCE PLAN DOCUMENT" pursuant to Section 50 3-a of the Workers' Compensation Law (hereinafter "the Plan"); and

WHEREAS the Town of Clarkson is eligible for membership in the Plan; and

WHEREAS the Town of Clarkson has made an independent investigation of the Plan and reviewed the Plan document, and has concluded that it would be in the interests of The Town of Clarkson to participate therein; now, therefore, be it

RESOLVED that the Town of Clarkson enter into membership in the Plan pursuant to Section 50 Subdivision 3-a of the Workers' Compensation Law; and be it further

RESOLVED, that Supervisor Liotta be and hereby is authorized and instructed to execute the Plan's charter document on behalf of The Town of Clarkson; and be it further

RESOLVED, that the custody of all joint Plan moneys by the Plan Administrator under the Plan be and the same hereby is approved.

A **MOTION** was made by Councilperson Mattison and seconded by Councilperson Culhane to adopt the above resolution by the Governing Board of the Town of Clarkson at its December 23, 2024 meeting.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D’Amuro and Mattison

NAYES: None

ABSENT: Councilperson Wexler

RESOLUTION #304 - Appendix B
TO APPROVE ELECTION OF SELF-INSURANCE TO SATISFY WORKERS’
COMPENSATION OBLIGATION

Introduced by Councilperson Culhane

Seconded by Councilperson Mattison

RESOLVED, that the Town of Clarkson hereby elects, pursuant to Subdivision 3-a of Section 50 of the Workers' Compensation Law, to become a self-insurer as to Workers' Compensation claims against this Municipality; and be it further

RESOLVED, that pursuant to Section 50 Subdivision 3-a of said Workers’ Compensation Law, notice of such election shall be filed forthwith with the Chairman of the NYS Workers' Compensation Board, Self-Insurance Section; and be it further

RESOLVED, that this election shall become effective on December 23, 2024.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D’Amuro and Mattison

NAYES: None

ABSENT: Councilperson Wexler

2024-12-23

Supervisor Liotta and Superintendent Viscardi both discussed Highway employee Robert Wilson. Robert was hired in 2019 and is the longest tenured young employee at highway. When the Town transitioned from a January review date to anniversary date for merit increases a few years ago, Robert was misplaced and fell a few steps behind regarding his increases. Superintendent Viscardi would like to bring Robert to the proper rate of pay at this time. Supervisor Liotta referenced the employee handbook in the discussion on merit increases and how they can be given at any time at the discretion of the Town Board. More discussion ensued. They would like to offer Robert an increase at this time, without waiting until his May anniversary date.

RESOLUTION #305
MOTION TO APPROVE MERIT INCREASE FOR HIGHWAY EMPLOYEE
ROBERT WILSON

Introduced by Councilperson D'Amuro

Seconded by Councilperson Culhane

Motion to approve merit, increase for Highway employee Robert Wilson from MEO step 13 @ \$26.77/hr. to MEO step 15 @ \$27.58/hr. Effective December 30, 2024.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Mattison

NAYES: None

ABSENT: Councilperson Wexler

RESOLUTION #306
MOTION TO AUTHORIZE SUPERVISOR TO MAKE YEAR-END 2024 FUND
TRANSFERS TOTALING \$62,739.87

Introduced by Councilperson Culhane

Seconded by Councilperson Mattison

Motion to authorize Supervisor to make year-end 2024 fund transfers totaling \$62,739.98.

Bank	Acct Name	Acct #	Amount	Bank	Acct Name	Acct #	Amount
NY Class	TH (Solar)	#0003	X	NY Class	Gen. Fund	#0002	X
Five *	Capital Proj	#9487	\$48,684.39	Five *	Gen. Fund	#1004	\$48,684.39
Five *	General Fund	#1004	\$5,332.50	Five *	Distribution	#0302	\$5,332.50
Five *	General Fund	#1004	\$8,723.09	Five *	Payroll	#0970	\$8,723.09
Total			\$62,739.98				\$62,739.98

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Mattison

NAYES: None

ABSENT: Councilperson Wexler

RESOLUTION #307
MOTION TO APPROVE 12-10-2024 MEETING MINUTES

Introduced by Councilperson D'Amuro

Seconded by Councilperson Culhane

Motion to approve 12/10/2024 meeting minutes.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Mattison

NAYES: None

ABSENT: Councilperson Wexler

2024-12-23

RESOLUTION #308
AUDIT 12-23-2024

Introduced by Councilperson Mattison

Seconded by Councilperson D'Amuro

To authorize payment of audit 12-23-2024 totaling \$42,616.96, AA General \$13,810.16, BB General- Outside Village \$3,903.39, DA Highway – Town Wide \$21,985.38, DB Highway-Outside Village \$1,294.33, HH- Capital Projects \$1,293.75, SL – Lighting \$301.14, SS-Sewer \$28.81 and Distribution of checks: Joint Checking #5072-5111.

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Mattison

NAYES: None

ABSENT: Councilperson Wexler

RESOLUTION #309
MOTION TO ADJOURN

Introduced by Councilperson Mattison

Seconded by Councilperson Culhane

Motion to adjourn at 9:28 A.M..

VOTE OF THE BOARD

AYES: Supervisor Liotta, Councilpersons Culhane, D'Amuro and Mattison

NAYES: None

ABSENT: Councilperson Wexler

Respectfully submitted,

Susan Henshaw
Town Clerk

Approved 2025-01-14