

This Clarkson Town Board Meeting agenda is in development and as such is not to be construed as complete at the time of its posting.

**TOWN BOARD AGENDA
January 28, 2025
6:00P.M.**

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

OPEN FORUM

OLD BUSINESS

NEW BUSINESS

- Valley View sewer issue
- Transfer Station electrical issue
- Resolution – NYS Supplemental Agreement
- Resolution - NYS Snow & Ice 5-year contract extension 6/30/24-6/30-25
- Resolution - merit increase for Highway employee, Liam McGuire
- Resolution – merit increase for Assistant to Highway Superintendent, Kelly Sprague
- Resolution – approve K. Moore/M. Farrell attendance @ FLBOA conference
- Resolution – Building Inspector – emergency call-ins compensation for 2025
- Resolution – authorize Supervisor to sign Hamlin Dog Control contracts for 2025

REPORTS

- Supervisor
- Town Board
- Town Clerk
- Building Inspector
- Attorney
- Highway Superintendent

MINUTES

- 1/14/2025

AUDIT

- \$263,768.52

EXECUTIVE SESSION

MOTION TO ADJOURN

RESOLUTION #XXX
AUTHORIZING SUPERVISOR TO SIGN SUPPLEMENTAL AGREEMENT TO
CHANGE THE ESTIMATED EXPENDITURE FOR 2024/2025 SNOW & ICE
AGREEMENT

Introduced by Councilperson
Seconded by Councilperson

STATE OF NEW YORK]
COUNTY OF MONROE] SS:
TOWN OF CLARKSON]

I, Susan Henshaw, Town Clerk of the Town of Clarkson, Monroe County, New York, **DO HEREBY CERTIFY**, that Resolution # XX of 2025 – Municipal Agreement – New York State DOT 2024-2025 Supplemental Agreement & Adjustments to the Snow & Ice Agreements – Contract #D014803, Monroe County, New York, as adopted by the Town Board of the Town of Clarkson on the 28th day of January 2025 is a true copy of said Resolution and of the whole thereof.

I DO FURTHER CERTIFY that each of the members of said Town Board had due notice of said meeting, and that Supervisor Liotta, Councilpersons Culhane, D’Amuro, Mattison and Wexler were present at such meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Clarkson, this 28th day of January 2025.

Susan Henshaw
Town Clerk
Town of Clarkson

WHEREAS the present New York State DOT Snow & Ice Agreement needs to be adjusted based on new calculations; NOW, THEREFORE, BE IT

RESOLVED, that the Town of Clarkson approves the 2024-2025 Supplemental Agreement & Adjustments to the Snow & Ice Agreement – Contract #D014803 between the State of New York and the Town of Clarkson for snow and ice control; and **BE IT FURTHER**

RESOLVED, that the Town Board of the Town of Clarkson hereby authorizes the Supervisor to sign any paperwork between the New York State Department of Transportation and the Town of Clarkson regarding this agreement.

VOTE OF THE BOARD

AYES:
NAYS:

RESOLUTION #XXX
AUTHORIZING SUPERVISOR TO SIGN STATE SNOW & ICE 5-YEAR
CONTRACT EXTENSION WITH NEW YORK STATE DEPARTMENT OF
TRANSPORTATION

Introduced by Councilperson
Seconded by Councilperson

STATE OF NEW YORK]
COUNTY OF MONROE] SS:
TOWN OF CLARKSON]

I, Susan Henshaw, Town Clerk of the Town of Clarkson, Monroe County, New York, **DO HEREBY CERTIFY**, that Resolution #XX of 2025 – NYS DOT State Snow & Ice 5-year Contract Extension, Monroe County, New York, as adopted by the Town Board of the Town of Clarkson on the 28th day of January 2025 is a true copy of said Resolution and of the whole thereof.

I DO FURTHER CERTIFY that each of the members of said Town Board had due notice of said meeting, and that Supervisor Liotta, Councilpersons Culhane, D’Amuro, Mattison and Wexler were present at such meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Clarkson, this 28th day of January 2025.

Susan Henshaw
Town Clerk
Town of Clarkson

WHEREAS, the Town of Clarkson is under contract with the New York State Department of Transportation to provide snow & ice control on specified State roads within the Town and;

WHEREAS, a 5-year extension is proposed and agreed to by the State of New York and Town Highway Superintendent; **NOW, THEREFORE, BE IT**

RESOLVED, that the Town Board of the Town of Clarkson adopts the 5-year Extension and authorizes the Town Supervisor to execute any paperwork for the revised Snow and Ice Contract Extension.

VOTE OF THE BOARD

AYES:

NAYS:

RESOLUTION #XXX
MOTION TO APPROVE MERIT INCREASE OF 6-MONTH ANNIVERSARY FOR
HIGHWAY EMPLOYEE LIAM MCGUIRE

Introduced by Councilperson

Seconded by Councilperson

Motion to approve merit increase of 6-month anniversary for Highway employee Liam McGuire, from Laborer Step 2, @ \$17.41/hr. to MEO step 2 @ \$23.18/hr. effective 2/05/25.

VOTE OF THE BOARD

AYES:

NAYS:

RESOLUTION #XXX
AUTHORIZE MERIT/STEP INCREASE OF 2.5 YEAR REVIEW FOR THE
ASSISTANT TO HIGHWAY SUPERINTENDENT KELLY SPRAGUE

Introduced by Councilperson

Seconded by Councilperson

To authorize a merit/step increase of 2.5 year review for the Assistant to Highway Superintendent Kelly Sprague from Clerk 1, Step 17 at \$25.14/hr. to Clerk 1, Step 19 @ \$25.90/hr. effective 02/08/2025.

VOTE OF THE BOARD

AYES:

NAYS:

RESOLUTION #XXX
APPROVE BUILDING INSPECTOR KEVIN MOORE AND DEPUTY INSPECTOR
MIKE FARRELLS' ATTENDACE AT THE FINGER LAKES BUILDING
OFFICIALS' ASSOCIATION, INC. (FLBOA) CONFERENCE

Introduced by Councilperson

Seconded by Councilperson

Approve Building Inspector Kevin Moore and Deputy Building Inspector Mike Farrell's attendance at the Finger Lakes Building Officials' Association, Inc. (FLBOA) Conference.

VOTE OF THE BOARD

AYES:

NAYS:

RESOLUTION #XXX
BUILDING INSPECTOR - COMPENSATION 2025

Introduced by Councilperson

Seconded by Councilperson

Whereas, the position of Building Inspector is an exempt, salaried, position; and
Whereas, the Building Inspector shall perform emergency call-ins on an as-needed business by the Town that are not reflected in his salary which are deserving of compensation as they arise.

BE IT RESOLVED AS FOLLOWS:

Section 1. That Building Inspector Kevin Moore is authorized to receive a \$100 stipend for each after-hours emergency call-in approved by the Supervisor.

Section 2. Such stipends to be added to the Building Inspector's salary during the pay period in which it occurred and charged against "BB.3620.400, Safety Inspection, Contractual" in the 2025 budget.

Section 3. That this resolution shall take effect as of January 1, 2025.

VOTE OF THE BOARD

AYES:

NAYS:

RESOLUTION #XXX
**AUTHORIZE SUPERVISOR TO SIGN AGREEMENTS TO SHARE TOWN OF
HAMLIN DOG BOARDING FACILITIES AND VEHICLE**

Introduced by Councilperson

Seconded by Councilperson

WHEREAS, the Town Board of the Town of Clarkson wishes to enter into intermunicipal agreements with the Town of Hamlin to lease space at the Town of Hamlin kennel and to use the Town of Hamlin dog control vehicle.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. That the Town Board of the Town of Clarkson shall enter into an intermunicipal lease agreement with the Town of Hamlin to lease space at the Town of Hamlin kennel for a term commencing January 1, 2025 and ending December 31, 2025.

Section 2. That the Town Board of the Town of Clarkson shall enter into an intermunicipal agreement with the Town of Hamlin to use the Town of Hamlin dog control vehicle effective January 1, 2025. The term of this Agreement shall automatically renew each following year unless either party gives 30 days advance notice to terminate.

Section 3. That the Town Board authorizes the Supervisor to sign the intermunicipal lease agreement and the intermunicipal dog control vehicle usage agreement with the Town of Hamlin.

VOTE OF THE BOARD

AYES:

NAYS: