

**TOWN OF CLARKSON ZONING BOARD OF APPEALS MEETING**  
**Held at the Clarkson Town Hall**  
**Wednesday, December 4, 2024, at 7:00 PM**

**Board Members**

Conrad Ziarniak, Chairperson  
Joseph Perry  
Howard Henick  
Peter Connell  
Colleen Mattison

**Support Staff**

Keith O'Toole, Town Attorney\*  
Kevin Moore, Code Enforcement  
Andrea Rookey, Building Department Clerk\*

Excused \*

**CALL TO ORDER:**

C. Ziarniak called the Zoning Board meeting to order at 7:00 p.m. and led all those present in the Pledge of Allegiance with a moment of silence for veterans and first responders.

**PUBLIC HEARING:**

Applicant: Ulrich Sign Company  
Property Owner: Reid petroleum/ Hawley Development Corp.  
Address: 8389 Ridge Road  
Applicant requesting a special permit, for a permanent sign as required under Town Code §140-13A  
No advertising sign or billboard of any description shall be erected at any place in the Town of Clarkson without a special permit by the Zoning Board of Appeals.

C. Ziarniak: Read legal notice and asked C. McCaffery to discuss application and details of new signs.

C. McCaffery: The existing signs will be replaced with signs of the same size the only difference will be the new image. The pizza and subs will be of the same material and will not be internally illuminated. No new lighting is being added. The canopy will finally get the new imaging. The canopy will not have any illumination.

C. Ziarniak: Asked if any comments came in on the application.

K. Moore: No comments came in.

C. Ziarniak: Motion to close public hearing.

J. Perry: Seconded the motion.

Unanimously carried.

C. Ziarniak: Read the Historic Preservation Boards recommendation letter. Listing the recommended condition of:

- Building signage is not internally illuminated.
- No additional lighting for signage is added.
- The new image on canopy is not illuminated.

J. Perry: asked to add a condition of the sign be kept in like new condition if approved.

C. Ziarniak: Motion that this is a type 2 action under SEQR and is not subject to further environmental review.

C. Mattison: Seconded the motion.

Unanimously carried.

H. Henick: Motion to approve application for permanent signs as listed on the application with the following conditions:

- Building signage is not internally illuminated.
- No additional lighting for signage is added.
- The new image on canopy is not illuminated.
- All signs are kept in like new condition.

P. Connell: Seconded the motion.

Unanimously carried.

C. Ziarniak: Would like it to be on record that the Zoning Board appreciates K. Moore for filling in for A. Rookey and going above and beyond for the Zoning Board.

**REVIEW MINUTES:**

J. Perry: Motion to approve minutes from 11/20/2024 as written.

H. Henick: Seconded the motion.

Unanimously carried.

**ADJOURNMENT:**

C. Ziarniak: Motion to adjourn at 7:37pm

H. Henick: Seconded the motion.

Unanimously carried.

**NEXT MEETING:**

The next meeting of the Zoning Board of Appeals will be Wednesday, December 18, 2024, at 7:00 PM held at the Town Hall.

Respectfully submitted,  
Kevin Moore, Building Inspector