

**This Clarkson Town Board Meeting agenda is in development and as such is not to be construed as complete at the time of its posting.**

## **TOWN BOARD AGENDA**

**March 11, 2025**

**6:00 P.M.**

**5:45 – Interview with Town Board**

### **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

**HISTORICAL MOMENTS** – Leanna Hale

### **OPEN FORUM**

### **OLD BUSINESS**

- Public Hearing – Local Law #1-2025, Construction, Stormwater Pollution Prevention, and Erosion and Sediment Control
- Public Hearing – Local Law #2-2025, Design and Management of Post-Construction Stormwater Pollution Prevention Measures
- Public Hearing – Local Law #3-2025, Stormwater Pollution Prevention--Illicit Discharges, Storm Sewers--Illicit Discharges
- Resolution - approve 5th payment to Pilon Construction for WIBA 1
- Resolution – approve Pilon Construction’s revised work schedule re: WIBA 1

### **NEW BUSINESS**

- Resolution – for Harriet Tubman Underground Railroad New York Scenic Byway Nomination and Corridor Management Plan Adoption
- Resolution – authorize extension of Intermunicipal Street Sweeper Sharing Agreement between the Towns of Clarkson, Parma & Sweden: 1/1/2025-12/31/2029
- Resolution – approve merit increase #3 for Tammy Blanchard, Asst. to Supervisor
- Resolution – appoint Julie Pruss, Library Board Trustee, term ending 12/31/2027
- Resolution - approve Supervisor’s report for February 2025

### **REPORTS**

- Supervisor
- Town Board
- Town Clerk
- Building Inspector
- Attorney
- Highway Superintendent

### **MINUTES**

- 02-25-2025

### **AUDIT**

- \$503,755.32

### **MOTION TO ADJOURN**

**RESOLUTION #XXX**  
**LOCAL LAW #1 - 2025 - CLOSE PUBLIC HEARING**

Introduced by Councilperson

Seconded by Councilperson

**BE IT RESOLVED AS FOLLOWS:**

**Section 1.** That the Town Board of the Town of Clarkson closes the public hearing for Local Law #1 - 2025.

**VOTE OF THE BOARD**

AYES:

NAYES:

ABSENT:

**RESOLUTION #XXX**  
**LOCAL LAW #1 - 2025 -- SEQR**

Introduced by Councilperson

Seconded by Councilperson

**BE IT RESOLVED AS FOLLOWS:**

**Section 1.** That the Town Board of the Town of Clarkson classifies Local Law #1 - 2025 as a Type II action under the State Environmental Quality Review Act and 6NYCRR615.5(c)(33 & 27) and not subject to review pursuant to SEQRA

**VOTE OF THE BOARD**

AYES:

NAYES:

ABSENT:

**RESOLUTION #XXX**  
**LOCAL LAW #1 – 2025—RESOLUTION OF ADOPTION**

**Construction, Stormwater Pollution Prevention and Erosion and Sediment Control**

Introduced by Councilperson

Seconded by Councilperson

**BE IT RESOLVED AS FOLLOWS:**

**Section 1.** That the Town Board of the Town of Clarkson adopts Local Law #1 of 2025 entitled “A Local Law for Construction, Stormwater Pollution Prevention and Erosion and Sediment Control”

**VOTE OF THE BOARD**

AYES:

NAYES:

ABSENT:

**RESOLUTION #XXX**  
**LOCAL LAW #2 - 2025 - CLOSE PUBLIC HEARING**

Introduced by Councilperson

Seconded by Councilperson

**BE IT RESOLVED AS FOLLOWS:**

**Section 1.** That the Town Board of the Town of Clarkson closes the public hearing for Local Law #2 - 2025.

**VOTE OF THE BOARD**

AYES:

NAYES:

ABSENT:

**RESOLUTION #XXX**  
**LOCAL LAW #2 - 2025 -- SEQR**

Introduced by Councilperson

Seconded by Councilperson

**BE IT RESOLVED AS FOLLOWS:**

**Section 1.** That the Town Board of the Town of Clarkson classifies Local Law #2 - 2025 as a Type II action under the State Environmental Quality Review Act and 6NYCRR615.5(c)(33 & 27) and not subject to review pursuant to SEQRA

**VOTE OF THE BOARD**

AYES:

NAYES:

ABSENT:

**RESOLUTION #XXX**  
**LOCAL LAW #2 – 2025—RESOLUTION OF ADOPTION**

**Design and Management of Post-Construction Stormwater Pollution Prevention Measures**

Introduced by Councilperson

Seconded by Councilperson

**BE IT RESOLVED AS FOLLOWS:**

**Section 1.** That the Town Board of the Town of Clarkson adopts Local Law #2 of 2025 entitled “A Local Law for Design and Management of Post-Construction Stormwater Pollution Prevention Measures ”

**VOTE OF THE BOARD**

AYES:

NAYES:

ABSENT:

**RESOLUTION #XXX**  
**LOCAL LAW #3 - 2025 - CLOSE PUBLIC HEARING**

Introduced by Councilperson  
Seconded by Councilperson

**BE IT RESOLVED AS FOLLOWS:**

**Section 1.** That the Town Board of the Town of Clarkson closes the public hearing for Local Law #3 - 2025.

**VOTE OF THE BOARD**

AYES:  
NAYES:  
ABSENT

**RESOLUTION #XXX**  
**LOCAL LAW #3 - 2025 -- SEQR**

Introduced by Councilperson  
Seconded by Councilperson

**BE IT RESOLVED AS FOLLOWS:**

**Section 1.** That the Town Board of the Town of Clarkson classifies Local Law #3 - 2025 as a Type II action under the State Environmental Quality Review Act and 6NYCRR615.5(c)(33 & 27) and not subject to review pursuant to SEQRA.

**VOTE OF THE BOARD**

AYES:  
NAYES:  
ABSENT:

**RESOLUTION #XXX**  
**LOCAL LAW #3 – 2025—RESOLUTION OF ADOPTION**  
**Illicit Discharge Connection Stormwater Local Law**

Introduced by Councilperson  
Seconded by Councilperson

**BE IT RESOLVED AS FOLLOWS:**

**Section 1.** That the Town Board of the Town of Clarkson adopts Local Law #3 of 2025 entitled “A Local Law to ensure the health, safety and general welfare of citizens and protect and enhance the water quality of watercourses and water bodies in a manner pursuant to and consistent with the Federal Clean Water Act.”

**VOTE OF THE BOARD**

AYES:  
NAYES:  
ABSENT:

**RESOLUTION #XXX**  
**AUTHORIZING PAYMENT #5 TO PILON CONSTRUCTION CO., INC. of \$261,251.00**  
**TOWN OF CLARKSON WATER IMPROVEMENT BENEFIT AREA NO. 1**

Introduced by Councilperson

Seconded by Councilperson

**WHEREAS**, on August 27, 2024, the Town of Clarkson entered into a contract with Pilon Construction Company, Inc. (hereinafter “Pilon”) for the construction of the Town of Clarkson Water Improvement Benefit Area No. 1; and

**WHEREAS**, the contract provides for progress payments to Pilon during the construction; and

**WHEREAS**, the funds for the construction of the Town of Clarkson Water Improvement Benefit Area No. 1 are being provided by a bond in the amount of \$4,700,000.00 and a grant from USDA Rural Development in the amount of \$2,944,000.00; and

**WHEREAS**, in anticipation of the permanent bond in the amount of \$4,700,000.00 from USDA Rural Development, the Town sold \$4,700,000.00 in Bond Anticipation Notes to Greene County Commercial Bank with the proceeds being received by the Town on November 14, 2024; and.

**WHEREAS**, Pilon has requested a progress payment in the amount of \$261,251.00; and

**WHEREAS**, MRB Group, the Town’s Engineer for this project has reviewed the request and recommended payment in the amount of \$261,251.00; and

**WHEREAS**, Richard J. Olson, the Town’s Attorney for this project, has reviewed the request with respect to the legal requirements and has found no impediments to payment and.

**WHEREAS**, after reviewing the request and the Engineer’s recommendation this Board has determined that the request by Pilon for a progress payment in the amount of \$261,251.00 should be approved;

**THEREFORE, Now, BE IT RESOLVED**, that the Town Board authorizes the payment of \$261,251.00 to Pilon Construction Co., Inc.; and be it

**FURTHER RESOLVED**, that such payment shall be made from the proceeds of the Bond Anticipation Notes which were sold to Greene County Commercial Bank: and be it

**FURTHER RESOLVED**, that this Resolution take effect immediately.

**VOTE OF THE BOARD**

AYES:

NAYES:

ABSENT:

**RESOLUTION #XXX**

**Motion for Harriet Tubman Underground Railroad New York Scenic Byway Nomination  
and Corridor Management Plan Adoption**

Introduced by Councilperson

Seconded by Councilperson

**WHEREAS**, the historic qualities of the Harriet Tubman Underground Railroad New York Scenic Byway, as described in the corridor management plan, and the surrounding areas have been appreciated and celebrated for over a century by the residents of New York State, as well as tourists, historians, artists, authors, and other visitors to the region; and it is this unique combination of the journeys of Harriet Tubman and those Freedom Seekers who traveled on the Underground Railroad that create the special sense of place that is vital in telling the New York story of the human desire for freedom and the historic sites they utilized during their journey to emancipation; and

**WHEREAS**, the Steering Committee of the Harriet Tubman Underground Railroad New York Scenic Byway, committed to working cooperatively to protect and promote the historic, scenic, recreational, and economic well-being of the 544-mile Corridor throughout the state and agreed to pursue the nomination of the Harriet Tubman Underground Railroad New York Scenic Byway; and

**WHEREAS**, under the leadership of the Harriet Tubman Underground Railroad New York Scenic Byway Steering Committee contributed to the development of this corridor management plan by encouraging public participation, confirming the vision and goals, and leading individual meetings of the Collaborative; and

**WHEREAS**, the Steering Committee of the Harriet Tubman Underground Railroad New York Scenic Byway, consisting of relatives of Harriet Tubman, descendants of Freedom Seekers, Harriet Tubman and/or Underground Railroad historians, representatives from state and federal agencies has strengthened the historic integrity, representation, and the principles of the corridor management plan; and

**WHEREAS**, in the process of developing this corridor management plan, the Harriet Tubman Underground Railroad New York Scenic Byway Steering Committee has strengthened the bonds of inter-municipal cooperation, and the involved entities envision further benefit through scenic byway designation including sustained collaborative progress, increased funding opportunities for recommendations identified in the plan, enhanced partnerships with agencies responsible for the stewardship of resources along and adjacent to the byway route, and an improved visitor experience that interprets and promotes the corridor's intrinsic qualities and resources; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Clarkson supports the designation of the Harriet Tubman Underground Railroad New York Scenic Byway which includes programs for stewardship and enhancement of the historic scenic byway and guidance to manage future activities along its corridor; and

**BE IT FURTHER RESOLVED**, that the Town of Clarkson confirms that they will not approve any requests for new off-premise outdoor advertising signs along the designated Harriet Tubman Underground Railroad New York Scenic Byway route; and

**BE IT FURTHER RESOLVED**, that the Town of Clarkson will work in partnership with the other municipalities along the Harriet Tubman Underground Railroad New York Scenic Byway and local and regional stakeholders in order to support future Byway programs, economic development, marketing, and collaborate with these interested entities to explore opportunities for cooperation to realize the Scenic Byway goals.

**VOTE OF THE BOARD**

AYES:

NAYES:

ABSENT:

**RESOLUTION #XXX**  
**MOTION TO SIGN THE NEW INTERMUNICIPAL AGREEMENT FOR A SHARED STREET SWEEPER TRUCK BETWEEN TOWNS OF CLARKSON, PARMA AND SWEDEN FROM 1/1/2025-12/31/2029**

Introduced by Councilperson

Seconded by Councilperson

Motion to sign the new Intermunicipal Agreement for a shared Street Sweeper Truck between the Towns of Clarkson, Parma and Sweden for years 1/1/25 – 12/31/2029.

**VOTE OF THE BOARD**

AYES:

NAYES:

ABSENT:

**RESOLUTION #XXX**  
**TO AUTHORIZE MERIT INCREASE #3 FOR THE ASSISTANT TO THE SUPERVISOR TAMMY BLANCHARD**

Introduced by Councilperson

Seconded by Councilperson

To authorize merit increase #3 for the Assistant to the Supervisor Tammy Blanchard from Clerk 1, Step 14 at \$25.90/hour to Clerk 1, Step 16 at \$26.68/hour effective March 13, 2025.

**VOTE OF THE BOARD**

AYES:

NAYES:

ABSENT:

**RESOLUTION #XXX**  
**MOTION TO APPOINT JULIE PRUSS AS A SEYMOUR LIBRARY BOARD OF TRUSTEE WITH TERM ENDING DECEMBER 31, 2027**

Introduced by Councilperson

Seconded by Councilperson

Motion to appoint Julie Pruss as Seymour Library Board of Trustee with term ending December 31, 2027.

**VOTE OF THE BOARD**

AYES:

NAYES:

ABSENT:

**RESOLUTION #XXX**  
**ACKNOWLEDGE RECEIPT OF SUPERVISOR'S FEBRUARY FINANCIAL REPORT**

Introduced by Councilperson

Seconded by Councilperson

Acknowledge receipt of Supervisor's February Financial Report.

**VOTE OF THE BOARD**

AYES:

NAYES:

ABSENT: