

**This Clarkson Town Board Meeting agenda is in development and as such is not to be construed as complete at the time of its posting.**

## **TOWN BOARD AGENDA**

**March 25, 2025**

**6:00 P.M.**

### **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

### **OPEN FORUM**

### **OLD BUSINESS**

### **NEW BUSINESS**

- Resolution – merit increase for Andrea Rookey, Assistant to Building Inspector
- Resolution – merit increase for Susan Weiss, Justice Court Clerk
- Resolution – authorize Kenyon Pipeline Inspection, LLC to perform sanitary sewer repairs on Valley View Drive at a cost not to exceed \$95,140.44
- Resolution – authorize transfers of funds from Five Star Bank Accounts to NYClass Accounts

### **REPORTS**

- Supervisor
- Town Board
- Town Clerk
- Building Inspector
- Attorney
- Highway Superintendent

### **MINUTES**

- 03-11-2025

### **AUDIT**

- \$99,808.96

### **MOTION TO ADJOURN**

**RESOLUTION #XXX**

**MOTION TO APPROVE MERIT INCREASE FOR ASSISTANT TO BUILDING INSPECTOR  
ANDREA ROOKEY**

Introduced by Councilperson

Seconded by Councilperson

Motion to approve merit increase for Assistant to Building Inspector Andrea Rookey from Clerk II Step 15 @ \$20.94/hr. to Clerk II Step 17 @ \$21.57/hr. effective 4/3/25.

**VOTE OF THE BOARD**

AYES:

NAYES:

ABSENT:

**RESOLUTION #XXX**

**MOTION TO APPROVE MERIT INCREASE FOR JUSTICE COURT CLERK  
SUSAN WEISS**

Introduced by Councilperson

Seconded by Councilperson

Motion to approve merit increase for Justice Court Clerk Susan Weiss from Clerk I Step 12 @ \$ 21.37/hr. to Clerk I Step 14 @ \$ 25.90/hr. effective 4/3/25.

**VOTE OF THE BOARD**

AYES:

NAYES:

ABSENT:

**RESOLUTION #XXX**

**Approve Contract for Valley View Drive Sanitary Sewer Relining**

Introduced by Councilperson

Seconded by Councilperson

**WHEREAS**, an approximately 2,000 linear foot section of sanitary sewer pipe under Valley View Drive has begun to deteriorate; and

**WHEREAS**, the Superintendent of Highways has determined that these pipes are in poor condition and warrant a repair to prevent any further pipe deterioration; and

**WHEREAS**, the work can be performed under the Monroe County Contract for Cured-in-Place Pipelining (CIPP), Contract Number 1207-20 (7700000049).

**THEREFORE, BE IT RESOLVED**, that Kenyon Pipeline Inspection, LLC, 68 Park Road, Queensbury, New York 12804 be hereby authorized to perform the repair on Valley View Drive sanitary sewers at a cost not to exceed \$95,140.44.

**BE IT FURTHER RESOLVED**, that the Supervisor, be hereby authorized to pay Kenyon Pipeline Inspection, LLC in an amount not to exceed \$95,140.44 upon successful completion of this project and acceptance by the Superintendent of Highways.

**VOTE OF THE BOARD**

AYES:

NAYES:

ABSENT:

**RESOLUTION #XXX**  
**AUTHORIZE TRANSFERS OF FUNDS**

Introduced by Councilperson  
Seconded by Councilperson

**WHEREAS**, upon analysis of Town accounts and upon consultation and advice with its financial consultants, the Town Board of the Town of Clarkson wishes to affect certain transfers of funds.

**NOW, THEREFORE, BE IT RESOLVED:**

**SECTION 1.** That the Town Board authorizes the following transfers of funds:

- |    |  |                |
|----|--|----------------|
| 1) | From: Five Star Bank General Fund, Acct #751931004           | \$2,000,000.00 |
|    | To: NYClass General Fund, Acct #NY-01-1212-0002              |                |
| 2) | From: Five Star Bank Incentive Zoning Trust, Acct #752308602 | \$37,000.00    |
|    | To: NYClass Incentive Zoning Trust, Acct #NY-01-1212-0004    |                |

**VOTE OF THE BOARD**

AYES:

NAYES:

ABSENT: