

This Clarkson Town Board Meeting agenda is in development and as such is not to be construed as complete at the time of its posting.

TOWN BOARD AGENDA

April 8, 2025

6:00 P.M.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

HISTORICAL MOMENTS – Leanna Hale

OPEN FORUM

- Avery Jenkins-DiskGolfPark presentation

OLD BUSINESS

- Resolution - approve 6th payment to Pilon Construction for WIBA#1
- Resolution – approve East Avenue Sidewalk Monroe County Intermunicipal Agreement

NEW BUSINESS

- Resolution – authorize Supervisor to sign MRB’s Proposal for Professional Services – New Town Hall – Site Development Plans
- Resolution – authorize Supervisor to sign MRB’s Proposal for Professional Services – New Town Hall – Architectural Concept Plans
- Resolution – authorize Supervisor to sign MRB’s Proposal for Professional Services – East Avenue Sidewalk
- Resolution - approve Supervisor’s report for March 2025

REPORTS

- Supervisor
- Town Board
- Town Clerk
- Building Inspector
- Attorney
- Highway Superintendent

MINUTES

- 3-25-2025

AUDIT

- \$422,223.88

MOTION TO ADJOURN

RESOLUTION #XXX
AUTHORIZING PAYMENT #6 TO PILON CONSTRUCTION CO., INC. of \$365,523.66
TOWN OF CLARKSON WATER IMPROVEMENT BENEFIT AREA NO. 1

Introduced by Councilperson
Seconded by Councilperson

WHEREAS, on August 27, 2024, the Town of Clarkson entered into a contract with Pilon Construction Company, Inc. (hereinafter “Pilon”) for the construction of the Town of Clarkson Water Improvement Benefit Area No. 1; and

WHEREAS, the contract provides for progress payments to Pilon during the construction; and

WHEREAS, the funds for the construction of the Town of Clarkson Water Improvement Benefit Area No. 1 are being provided by a bond in the amount of \$4,700,000.00 and a grant from USDA Rural Development in the amount of \$2,944,000.00; and

WHEREAS, in anticipation of the permanent bond in the amount of \$4,700,000.00 from USDA Rural Development, the Town sold \$4,700,000.00 in Bond Anticipation Notes to Greene County Commercial Bank with the proceeds being received by the Town on November 14, 2024; and.

WHEREAS, Pilon has requested a progress payment in the amount of \$365,523.66; and

WHEREAS, MRB Group, the Town’s Engineer for this project has reviewed the request and recommended payment in the amount of \$365,523.66; and

WHEREAS, Richard J. Olson, the Town’s Attorney for this project, has reviewed the request with respect to the legal requirements and has found no impediments to payment and.

WHEREAS, after reviewing the request and the Engineer’s recommendation this Board has determined that the request by Pilon for a progress payment in the amount of \$365,523.66 should be approved;

THEREFORE, Now, BE IT RESOLVED, that the Town Board authorizes the payment of \$365,523.66 to Pilon Construction Co., Inc.; and be it

FURTHER RESOLVED, that such payment shall be made from the proceeds of the Bond Anticipation Notes which were sold to Greene County Commercial Bank: and be it

FURTHER RESOLVED, that this Resolution take effect immediately.

VOTE OF THE BOARD

AYES:

NAYES:

ABSENT:

RESOLUTION#XXX
East Avenue Sidewalk
Monroe County Intermunicipal Agreement

Introduced by Councilperson
Seconded by Councilperson

WHEREAS, the Town Board of the Town of Clarkson had previously made application to the County of Monroe for a Municipal Sidewalk grant in furtherance of the East Avenue Sidewalk project; and

WHEREAS, a grant of \$223,000.00 was awarded by the County of Monroe to the Town of Clarkson to used for the construction of the East Avenue Sidewalk project which would involve installing approximately 2,100 linear feet of sidewalk; and

WHEREAS, the County of Monroe has authorized the grant monies and acceptance of the grant requires the Town to enter into an intermunicipal agreement with the County of Monroe

NOW, THEREFORE, BE IT RESOLVED:

Section 1. That the Town Board of the Town of Clarkson accepts the grant funds from the County of Monroe for the East Avenue Sidewalk project grant and authorizes the Supervisor to sign the Intermunicipal Agreement with the County of Monroe which was authorized by Monroe County Legislature Resolution #86 of 2025.

VOTE OF THE BOARD

AYES:
NAYES:
ABSENT:

RESOLUTION #XXX
Approve Professional Services Agreement– MRB Group
Town Hall Site Plan

Introduced by Councilperson
Seconded by Councilperson

WHEREAS, the Town wishes to retain the services of a professional services provider to provide Site Development Plans and related services in connection with a proposed new Town Hall; and

WHEREAS, MRB Group has offered to provide such services to the Town.

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson authorizes the Supervisor to sign the Proposal for Professional Services Agreement with MRB Group to provide Site Development Plans and related services in connection with a proposed new Town Hall. Initial services to be performed at a cost of \$35,000.00. Additional related services to be billed on a personnel time-charge basis as required.

VOTE OF THE BOARD

AYES:
NAYS:
ABSENT:

RESOLUTION #XXX
Approve Professional Services Agreement– MRB Group
Town Hall Architectural Services

Introduced by Councilperson
Seconded by Councilperson

WHEREAS, the Town wishes to retain the services of a professional services provider to provide architectural concept drawings and related services in connection with a proposed new Town Hall; and

WHEREAS, MRB Group has offered to provide such services to the Town.

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson authorizes the Supervisor to sign the Proposal for Professional Services Agreement with MRB Group to provide architectural concept drawings and related services in connection with a proposed new Town Hall. Initial services are to be performed at a cost of \$12,000.00. Additional related services to be billed on a personnel time-charge basis as required.

VOTE OF THE BOARD

AYES:

NAYS:

ABSENT:

RESOLUTION #XXX
Approve Professional Services Agreement– MRB Group
East Avenue Sidewalk Design Services

Introduced by Councilperson
Seconded by Councilperson

WHEREAS, the Town wishes to retain the services of a professional services provider to provide design and bidding services for the East Avenue Sidewalk; and

WHEREAS, MRB Group has offered to provide such services to the Town.

BE IT RESOLVED AS FOLLOWS:

Section 1. That the Town Board of the Town of Clarkson authorizes the Supervisor to sign the Proposal for Professional Services Agreement with MRB Group to provide design and bidding services for the East Avenue Sidewalk and related services. Initial services to be performed at a cost of \$52,300.00. Additional related services to be billed on a personnel time-charge basis as required.

VOTE OF THE BOARD

AYES:

NAYS:

ABSENT:

RESOLUTION #XXX

ACKNOWLEDGE RECEIPT OF SUPERVISOR'S MARCH FINANCIAL REPORT

Introduced by Councilperson

Seconded by Councilperson

Acknowledge receipt of Supervisor's March Financial Report.

VOTE OF THE BOARD

AYES:

NAYES:

ABSENT: